

Meeting of Council

Tuesday 15 May 2018

Members of Cherwell District Council,

The Annual Council meeting will be held at Bodicote House, Bodicote, Banbury, OX15 4AA on Tuesday 15 May 2018 at 6.30 pm, and you are hereby summoned to attend.



Yvonne Rees
Chief Executive

Friday 4 May 2018

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3 Communications (Pages 1 - 2)

To receive communications from the Chairman of the Council.

4 Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5 **Minutes of Council** (Pages 3 - 18)

To confirm as a correct record the Minutes of Council held on 26 February 2018.

6 **Election of Chairman for the Municipal Year 2018/2019**

7 **Investiture of Chairman**

8 **Vote of Thanks to the Immediate Past Chairman**

9 **Past Chairman's Response**

10 **Election of Vice-Chairman for the Municipal Year 2018/2019**

11 **Investiture of Vice-Chairman**

Council Business Reports

12 **Annual Business Report** (Pages 19 - 24)

** Please note that the proportionality calculations will be published as an addendum to this report. The appendices to this report will follow to enable Political Groups to give consideration to appointments **

Report of Chief Executive

Purpose of report

To note the results of the 3 May 2018 district elections, the constitution of Political Groups, appoint the Leader of the Council, note the appointment of the Deputy Leader and Executive for the Municipal Year 2018/19 and consider and agree the suggested constitution of Committees for the Municipal year 2018/2019.

Recommendations

The meeting is recommended:

- 1.1 To note the results of the District elections held on 3 May 2018.
- 1.2 To note the constitution of Political Groups and notification of Group Leaders.
- 1.3 To appoint a Leader of the Council.
- 1.4 To note the appointment of Deputy Leader of the Council, the membership of the Executive and the Executive Portfolios for 2018/19.

- 1.5 To agree the allocation of seats on committees that are subject to the political balance requirements as set out in Table 1 (addendum to report to follow).
- 1.6 To agree the allocation of seats on committees not subject to political balance requirements as set out in Table 2 (addendum to report to follow).
- 1.7 To agree that the Constitution be amended to remove the requirement for named substitutes for Licensing Committee and the Assistant Director Law and Governance be requested to amend the Constitution accordingly.
- 1.8 To appoint members (and where appropriate, substitute members) to serve on each of the committees and other bodies set out in Tables 1 and 2 in accordance with the nominations to be made by political groups (Appendix 2 - to follow).
- 1.9 To appoint a representative to the Oxfordshire County Council Health Overview and Scrutiny Committee.
- 1.10 To appoint a representative to the Police and Crime Commissioner Scrutiny Panel.

13 Notification of Decision Taken Under Urgency Powers: Appointment of Section 151 Officer (Pages 25 - 32)

Report of Chief Executive

Purpose of report

To inform the Council of a decision taken under urgency powers by the Chief Executive in relation to the appointment of a Section 151 Officer .

Recommendations

The meeting is recommended:

- 1.1 To note the decision taken under urgency powers by the Chief Executive in consultation with the Chairman of the Council in relation to the appointment of Adele Taylor as interim Section 151 Officer with effect from 13 April 2018 and request that she appoint a suitably qualified and experienced Deputy Section 151 Officer from the same date.

14 Community Governance Review - Graven Hill 2018 (Pages 33 - 42)

Report of Chief Executive

Purpose of report

To consider the Terms of Reference for the Graven Hill Community Governance Review (CGR) and to request the appointment of Members to a working group for the CGR.

Recommendations

The meeting is recommended:

- 1.1 To approve the Terms of Reference for the Community Governance Review (appendix 1)
- 1.2 To delegate authority to the Assistant Director Law and Governance, in consultation with Group Leaders, to appoint two Members per Political Group to a Working Group to consider the Community Governance Review of the area known as Graven Hill.
- 1.3 To delegate authority to the Assistant Director Law and Governance, in consultation with the Working Group, to make any minor amendments to the Terms of Reference and the timetable for the review if required.

15 Exclusion of the Press and Public

The following items contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 - Information relating to any individual
- 2 - Information which is likely to reveal the identity of an individual
- 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 - Information relating to any consultations or negotiations, or contemplated negotiations, in connection with any labour matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make decisions in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1, 2, 3 and 4 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

16 Future Delivery of the Corporate Fraud Service (Pages 43 - 48)

Exempt report of Interim Executive Director Finance and Governance

17 Notification of Decision Taken Under Urgency Powers: Crown House Update
(Pages 49 - 68)

Exempt Report of Chief Executive

FIRST MEETINGS OF COMMITTEES

Meetings of various Committees will be held immediately on the rising of the Council Meeting, in order to elect their Chairman and Vice-Chairman for 2018/19, and to conduct any other business as may be specified.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589